

## Municipal Corporation Ambikapur Chhattisgarh

Progress report on the implementation of reforms & Self-Evaluation for reporting progress on reform implementation under AMRUT for the year 2015-16

Name of the agency responsible for implementation of reforms : Municipal Corporation Ambikapur

Name of the Commissioner Dr. Lavkush Singhrol - Name of Nodal Officer Mr. Ramesh Kumar Singh

Sl. No.			Name of the reform milestone	Achieved (Yes/No)	Documentary evidence provided (Yes/No)	Details of reform milestone	Details of documentary evidence provided (Any other evidence if any, may also be provided)	Maximum score (10 Marks)	If fully achieved score obtained
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1.	E-Governance	1.1	Creation of ULB website	Yes	Yes	i. Date of launching website :- <b>17.12.2015</b> ii. Website address :- <b>www.nagarnigamambikapur.co.in</b>	i. <b>screenshot of website (Annexure 1.1.A)</b> ii. <b>Screenshot of website address</b> iii. <b>Work Order of Vender (Annexure 1.1.B)</b>	10	10
		1.2	Publication of E-News letter, Digital India initiative	Yes	Yes	i. Month from which E-News letter is published – <b>July 2015</b> ii. Copy of first E-News letter published – <b>28.07.2015</b> iii. Copy of latest E-News letter published	i. <b>Screenshot (Annexure 1.2.A)</b> ii. <b>Screenshot (Annexure 1.2.B)</b> iii. <b>Screenshot (Annexure 1.2.C)</b>	10	10
		1.3	Support Digital India (PPP mode/ ducting by ULB itself)	Yes	Yes	List of Electronic delivery of services arranged through Choice Centre, e-District Centre, ULB/SUDA website with year from which services are delivered :- i. <b>Birth Certificate</b> ii. <b>Death certificate</b> iii. <b>Marriage registration certificate</b> iv. <b>Correction in Birth Certificate</b> v. <b>Correction in Death certificate</b> vi. <b>Correction in Marriage registration certificate</b> vii. <b>Commercial establishment registration</b>	i. <b>Screenshot (Annexure 1.3.A)</b> ii. <b>Screenshot (Annexure 1.3.B)</b> iii. <b>Screenshot (Annexure 1.3.C)</b> iv. <b>Screenshot (Annexure 1.3.D)</b> v. <b>Screenshot (Annexure 1.3.E)</b> vi. <b>Screenshot (Annexure 1.3.F)</b> vii. <b>Screenshot (Annexure 1.3.G)</b>	10	10

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
						viii. Food registration (Small register) ix. Food registration (Hakar stall) x. GIS Based Building permission and monitoring system. (Single Window) xi. Grievances readdressal system. (Nidan 1100) xii. GIS Based Property tax information system i/c Water charges & Mutation. xiii. Shop & Establishment license (Gumasta) xiv. Online payroll Management xv. e-procurement.	viii. Screenshot (Annexure 1.3.H) ix. Screenshot (Annexure 1.3.I) x. Screenshot (Annexure 1.3.J) xi. Screenshot (Annexure 1.3.K) xii. Screenshot (Annexure 1.3.L) xiii. Screenshot (Annexure 1.3.M) xiv. Screenshot (Annexure 1.3.N) xv. Screenshot (Annexure 1.3.O)		
2	Constitution and Professionalization of municipal cache	1	Policy for engagement of interns in ULBs and implementation.	Yes	Yes	Date of Publication of Policy & Scheme for engagement of interns on website <b>12/03/2015</b>	i. Screenshot (Annexure 2.1.A) ii. Screenshot (Annexure 2.1.B)	10	10
3.	Augmenting double entry accounting	1.1	Complete migration to double entry accounting system and obtaining an audit certificate to the effect from FY 2012-13 onwards	Yes	Yes	I. Certificate on preparation of Municipal Accounts in Double entry Accounting system and completion of audit for the years 2012-13, 2013-14, and 2014-15 from auditor appointed by department II. Copy of Work order for auditor and FLCA III. Copy of State Municipal Accounting Manual IV. Certificate from auditor for use of accounting codes	i. Copy of work order (Annexure 3.1.iA) Copy of Auditors report (Annexure 3.1.iB) ii. Copy of work order (Annexure 3.1.ii) iii. Copy of State Municipal Accounting manual (Annexure 3.1.iii) iv. Certificate from Auditor (Annexure 3.1.iv)	10	10

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		1.2	Publication of Annual financial statement on website	Yes	Yes	Date of publication of Annual financial statement from the year 2012-13 to 14-15 on the website	<ul style="list-style-type: none"> <li>▪ Screenshot of ULB budget for Financial year 2012-13, 2013-14 &amp; 2014-15 (Annexure 3.2.A)</li> <li>• Copy of Auditors report / Balance sheet (Same as – 3.1.1)</li> </ul>	10	10
4.	Urban Planning and City Development Plans	1.1	Preparation of Service Level Improvement Plans (SLIP), State Annual Action Plans (SAAP).	Yes	Yes	Date of publication of SLIP on the website – <b>25.09.2015</b>	Screen shot of webpage (Annexure 4.1.A)	10	10
		1.2	Make action plan to progressively increase Green cover in cities to 15% in 5 years.	Yes	Yes	Information for the year 2015-16 to be furnished. I. Date of Publication of action plan on website – <b>12.03.2016</b>	Screenshot of Vision, Strategy & Action Plan (Annexure 4.2)	10	10
		1.3	Develop at least one children park every year in the AMRUT cities.	Yes	Yes	Information for the year 2015-16 to be furnished. i. Name of the park taken up for development- <b>Sanjay Park</b> ii. Name of the scheme - <b>CSR</b> iii. Date of administration sanction – <b>28.03.2016</b> iv. Date of technical sanction- <b>NA</b> v. Date of approval of tenders- <b>NA</b> vi. Date of entering into agreement- <b>NA</b> vii. Date of completion of the development of the park- <b>05.05.2016</b> (please attach certificate for the same including copy of above document)	<ul style="list-style-type: none"> <li>i. Copy of Sanctioned letter Annexure 4.3.A</li> <li>ii. Copy of Sanctioned letter Annexure 4.3.A</li> <li>iii. Copy of Sanctioned letter Annexure 4.3.A</li> <li>iv. -</li> <li>v. -</li> <li>vi. -</li> <li>vii. Copy of invoice Annexure 4.3.B</li> </ul>	10	10

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		1.4	Establish a system for maintaining of parks, playground and recreational areas relying on People Public Private Partnership (PPPP) model.	Yes	Yes	Information for the year 2015-16 to be furnished. Date of Publication of action plan on website – <b>12.03.2016</b>	Screenshot of Vision, Strategy & Action Plan (Same as 4.1.2 & 4.1.3)	10	10
5	Devolution of funds and functions	1.1	Ensure transfer of 14th FC devolution to ULBs.	Yes	Yes	List of transfer of 14th FC devolution to ULBs.	Copy of Govt. Order Enclosed Annexure 5.1	10	10
		1.2	Appointment of State Finance Commission (SFC) and making decisions.	Yes	Yes	Date of constitution of SFC – <b>23.07.2011</b>	Copy of Gazette Notification enclosed ( Annexure 5.2)	10	10
		1.3	Transfer of all 18 function to ULBs.	Yes	Yes	Provision of all 18 Function transferred to ULB( Act Provision)	Copy of Act Enclosed Annexure 5.3	10	10
6	Review of Building by-laws	1.1	Revision of building bye laws periodically.	Yes	Yes	Date of Master Plan Publication - <b>15.08.2015</b> Latest Date of revision – <b>31.12.2012</b>	• Copy of Gazette Notifications & Govt. order (Annexure 6.1)	10	10
		1.2	Create single window clearance for all approvals to give building permissions.	Yes	Yes	Date of enactment of BPMS in ULB – <b>03.06.2015</b>	• Screenshot of Portal (Annexure 6.2)	10	10
7.	Municipal tax and fees improvement	1.1	Atleast 90 % coverage of property tax	Yes	Yes	i. No. of buildings liable for property tax during the year 2015-16..- <b>13867</b> ii. No. of buildings for which property tax is levied by 31.03.2016 - <b>12819</b> iii. Percentage of coverage of buildings with property tax - <b>92.44%</b>	i. Copy of Statement (Annexure 7.1.A) ii. Copy of Statement / Demand Register (Annexure 7.1.B) iii. Copy of Statement/ Demand Register (Annexure 7.1.C)	10	10

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		1.2	Atleast 90% collection of property tax	No	Yes	i. Property tax demand arrear and current for the year 2015-16 – <b>Rs. 344.47 Lac</b> ii. Amount covered by court stay orders and civil suits - <b>Nil</b> iii. Amount due from Government Departments - <b>Nil</b> iv. Net property tax demand (Col.1-2 and3) – <b>Rs. 344.47 Lac</b> v. Property tax collection from net demand – <b>Rs. 231.25 Lac</b> vi. Percentage of collection efficiency – <b>67.13%</b>	<b>Copy of Statement (Annexure 7.2)</b>	<b>10</b>	-
		1.3	Make a policy to, periodically revise property tax, levy charges and other fees.	Yes	Yes	Periodicity of property tax and user charges revision in ULB ( MC Act provision)	<b>Copy of act / Govt. order (Annexure 7.3)</b>	<b>10</b>	<b>10</b>
		1.4	Post Demand Collection Balance(DCB) of tax details on the website	Yes	Yes	Date of posting DCB of property tax for the year 2015-16 on website	<b>Screen shot of website (Annexure 7.4)</b>	<b>10</b>	<b>10</b>
		1.5	Achieve full potential of advertisement revenue by making a policy for destination specific potential having dynamic pricing module.	Yes	Yes	Date of publication of advertisement policy on website	<b>Copy of advertisement policy Screen shot of website (Annexure 7.5)</b>	<b>10</b>	<b>10</b>
8	Improvement in levy and collection of user charges	1.1	Separate accounts for user charges(opening of 001 account)	Yes	Yes	Certificate from Auditor with details of Accounting code	<b>Auditors certificate &amp; list of Account code enclosed (Same as 3.1.)</b>	<b>10</b>	<b>10</b>

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
		1.2	At least 90% billing of water charges	Yes	Yes	i. No. of water supply connections existing during 2015-16 <b>A- General – 8013</b> <b>B- Bhagirathi – 6347</b> <b>C- Public stand Post – 414</b> <b>Total - 14774</b> ii. No. of water supply bills issued - <b>14360</b> lii, Percentage of water supply bills issued – <b>97.20%</b>	<b>Copy of Statement /Demand book (Annexure 8.2)</b>	<b>10</b>	<b>10</b>
		1.3	At least 90% collection of water charges	Yes	Yes	i. Water charges demand arrears and current for the year 2015-16 – <b>Rs. 250.00 Lac</b> ii. Amount of water charges collected - <b>Rs. 188.37 Lac</b> iii. Percentage of collection of water charges – <b>75.35%</b>	<b>Copy of Statement (Annexure 8.3)</b>	<b>10</b>	-
		1.4	Make action plan to reduce water losses to less than 20% and publish on the website.	Yes	Yes	i. Date of publication of action plan i.e Service Level Bench Marking & SLIP for core Urban Services to reduce water losses to less than 20% in the Gazette ii. Date of uploading the action plan i.e SLIP & Service Level Bench Marking for core Urban Services on the website	<b>Notification of SLB and slip (Annexure 8.4)</b>	<b>10</b>	<b>10</b>
		1.5	Adopt a policy on user for individual assessments in which a differential rate is charged for water use and adequate safeguard are included to take care of the interest of vulnerable.	Yes	Yes	Copy of government notification regarding water supply user charges covering individual assessments in which a differential rate is charged for water use and adequate safeguard are included to take care of the interest of vulnerable.	<b>Copy of Gazette notification &amp; Govt order (Annexure 8.5)</b>	<b>10</b>	<b>10</b>

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9	Energy and Water audit	1.1	Energy (Street light) and water audit (including) for revenue water or losses audit.			i. Date of issuing work order or entering into MOU with the contractor for replacement of street lights with LED lights ii. Percentage of street lights replaced with LED lights Any other documentary evidence		10	-
		1.2	Making STPs and WTPs energy efficient.			Date of Publication of action plan for making STPs and WTPs energy efficient on website:-		10	-
		1.3	Optimize energy consumption in street lights by using energy efficient lights and increasing reliance on renewable energy			Date of Publication of action plan for Optimize energy consumption in street lights by using energy efficient lights and increasing reliance on renewable energy on website:-		10	-
			<b>Total score for the ULB</b>	-	-	-		<b>280</b>	<b>230</b>
			<b>Percentage of score obtained</b>	-	-	-			<b>82.14%</b>

Certified that I have satisfied myself that the above information have been duly fulfilled as per guidelines issued by MoUD, GoI (AMRUT, Mission Statement and Guidelines) fulfilled and that I have exercised all the checks to see that the reform implemented on time .

PDMC, AMRUT

  
Nodal Officer  
Municipal Corporation  
Ambikapur

  
Commissioner  
Municipal Corporation  
Ambikapur

Name

Seal & Sign